

Susan H. Cipperly, Town Planner

1. 2015 Comprehensive Plan was the primary activity. Analyzed necessary factual/data updates and proceeded to do research, calculations, re-writes of affected sections. Met with Mayor Briggs, D. Haller, and staff re timetable and completed sections to date. Met with D. Fissel to continue work on water capacity management plan and data needs. Delegated this effort to Jerry Muir to complete. Contacted several local organizations for current descriptions of their purpose and activities.

Placed 2015 Comp Plan update on the April 27 Planning Commission agenda, prepared press release and sent to Banner, Emmitsburg Journal, and Frederick News Post. Provided PC with preliminary packet from MDP course section re Comprehensive Plans & associated procedures.

2. Community Legacy projects.
 - FY2013 money has been totally spent, and final report filed.
 - FY2014 \$44,891 allocated out of \$50,000 -- \$890.74 spent to date. Work will commence on several projects once the weather has warmed up.
 - FY2015 CL grant applications were revised and are now available at town office. Several have been distributed. Two applications were received for March 31, 2015 round.
 - Assisted potential applicants via describing the program and the information required.
 - Extended expected completion date for 116 and 118 E Main to consider weather needed for repointing projects.
3. Attended EBPA working lunch on 3/6 to provide input on map/brochure update.
4. Attended Frederick County Planners' quarterly meeting in Frederick.
5. Conferred with Frederick County Planning and MDP regarding census data for comp plan.
6. Answered State Assessment questions re All American hot dog property, e.g. water/sewer.
7. Supervised zoning and code enforcement, and responded to public inquiries.
8. Provided information to Grand History Trail effort. John Howard attended meetings on behalf of the town, and provided notes re the discussions.