

Susan H. Cipperly, Town Planner

1. 2015 Comprehensive Plan was the primary activity. Analyzed necessary factual/data updates and proceeded to do research, calculations, re-writes of affected sections. Met with D Haller and D Fissel regarding water capacity management plan and data needs. Worked on completing the MDE water capacity plan online forms. Contacted several local organizations for current descriptions of their purpose and activities.
2. Follow up with DHCD for FY2013 and FY2014 Community Legacy projects. FY2013 money has been totally spent. FY2014 \$44,891 allocated out of \$50,000. Work will commence on several projects once the weather has warmed up.
3. FY2015 CL grant applications were revised and are now available at town office. Several have been picked up.
4. Assisted with materials for Dr. Powell acknowledge/presentation at town meeting.
5. Briefed Jerry Muir regarding the square project in preparation for meeting with SHA.
6. Conferred with Frederick County Planning and MDP regarding census data for comp plan.
7. Coordinated Feb. 20<sup>th</sup> meeting regarding TAC – Tourist Area and Corridor Signing Program. Participants included EBPA, Citizens Advisory Committee, Thurmont Mayor and Main St. coordinator, Seton Shrine, The Grotto, Mount St. Mary's, FredCo Fire Museum, Cunningham State Park, N'tl Park Service, Mayor Briggs, and town staff. Speaker was John Fieseler, Fredco Tourism Council.
8. Drafted support letters for mayor's signature regarding the Sustainable Communities program state budget allocation. Sent to Finance Committee and to our delegates and senators.
9. Responded to SHA inquiry relative to surveying info for the square project.
10. Updated visitation numbers for MSM and Seton Shrine. Will work on other attractions info.
11. Provided information to Grand History Trail effort. John Howard attended meetings on behalf of the town, and provided notes re the discussions.
12. Supervised code enforcement activity.